



MEETING BRIEF – UNWOMEN

The following is a brief from a meeting that took place between CEFI's Special Project Unit, the Training Unit and the UNWOMEN. The brief highlights the key discussion points.

Date: Thursday 31st of August 2023

Time: 2:00pm- 3pm

Venue: UNWOMEN Conference Room

The meeting was attended by Ms Rebeca Boggosia, Ms Heather Alup Vanua, Ms Christie Mahap, Mr Fred Hombuhanje, Ms Adelle Auhava, Mr Paul Tamate, Ms Daisy Moses and Mr Tobias Tourné and Mr Busa Jeremaih Wenogo from the Special Projects Unit

Facilitator: Mr Fred Hombuhanje

Minute Taker: Tobias. Tourné

Purpose of the meeting

To build capacity and link the UNWOMEN trainers to the CEFI training qualifications so that the UNWOMEN can train women vendors across 14 markets using its Financial Literacy toolkits throughout the nation.

Key Discussion Points

1: TOT, Retail Training and Reporting

It was noted that UNWOMEN conducts TOT Training as part of the UNWOMEN Economic Empowerment Program, purposely to train women vendors across its 14 markets using Financial Literacy toolkits that are written for vendors.

In relation to the trainings, CEFI requested for a possibility to enter into a partnership arrangement where CEFI can conduct the TOT trainings on behalf of the UNWOMEN while the UNWOMEN concentrates on other trainings aspects.

It was also highlighted that UNWOMEN ensure that reports are provided back to CEFI with regards to the trainings conducted by its Trainers that are trained by CEFI.

2: Retail Training Certificates

CEFI will only certify TOT trainers and will not provide its logo nor sign on certificates for retail Training. This is UNWOMEN's responsibility. However, CEFI can provide supporting or confirmation letter to support the participants to open bank accounts etc on the basis that UNWOMEN Carefully verifies and confirms that the trainers who conducted the training are the CEFI certified trainers.

3: Training Material

UNWOMEN suggested if there is any possibility to marry their training material with CEFI's FL training material. This may not be possible due to copyrights issues however it was noted that CEFI FL training material will be given to TOT trainers to use and customise to suit the context of their participants

4: Training participants

It was agreed that prior to the Training that CEFI will conduct in collaboration with UNWOMEN, the training participants name list should be carefully screened and provided to the CEFI Training Unit for final screening. This is to ensure that good candidates are selected for the training and that in future they should have an impact in their local communities after the training is completed.

5: Wayforward:

CEFI to confirm suitable dates for the TOT training preferably end of September and Early October 2023 and get back to UNWomen as soon as possible. Further CEFI to provide the budget for the training for UNWOMEN to fund.